

Regular Meeting of the  
NATIONAL JOINT POWERS ALLIANCE®  
Board of Directors  
Tuesday, May 19, 2015  
Executive Conference Room  
202 12<sup>th</sup> St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 5:47p.m. with the following members present: Mike Wilson, Mary Freeman, Scott Veronen, Barb Neprud, John Poston, Colleen Seelen, and Sara Nagel. Also present were Mary Klamm and George Weber, Ex-Officios; Chad Coauette, Susan Nanik, Paul Drange, Mike Hajek, Misty Myers, Jeremy Schwartz, Michael Brandt, David Jessop, Bev Hoemberg, and Deb Cervantez, NJPA staff.

Ms. Neprud moved, seconded by Mr. Veronen to accept the agenda as amended. Motion carried.

Ms. Freeman moved, seconded by Mr. Poston to accept the minutes of the Annual Board Retreat and Regular Board Meeting held on April 8-9, 2015. Motion carried.

Ms. Freeman moved, seconded by Ms. Nagel to accept the minutes of the Special Board Meeting held April 21, 2015. Motion carried.

Mr. Brandt presented the monthly Financial Reports.

Mr. Veronen moved, seconded by Ms. Neprud to approve removing Diana Pihlaja from the NJPA banking accounts. Motion carried.

Mr. Brandt facilitated a discussion on the FY 2015-2016 recommended budget.

Mr. Poston moved, seconded by Ms. Seelen to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #84707 to #85024. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to approve all Wire Transfers #309 to #336. Motion carried.

Ms. Seelen moved, seconded by Mr. Veronen to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added April 1-30, 2015
- Approve Bid Evaluation Committee's Recommendation to Award RFP #032515 for Heavy Construction Equipment with Related Accessories, Attachments, and Supplies to:
  - BOMAG Americas, Inc.
  - CNH Industrial America, LLC
  - John Deere Construction Retail Sales
  - Volvo Construction Equipment North America, LLC
  - Mining Rock Excavation and Construction, LLC DBA AtlasCopco
  - Caterpillar, Inc.
  - Grove U.S., LLC
  - Wirtgen
- Approve Bid Evaluation Committee's Recommendation to Award RFP #042815 for Medium Duty and Compact Construction and maintenance Equipment with Related Attachments, Accessories, and Supplies to:
  - Woods Equipment Company

- The Toro Company
- BOMAG Americas, Inc.
- Kubota Tractor Corporation
- JCB, Inc.
- Terex USA, LLC
- Morbark, Inc.
- Bandit Industries, Inc.
- Clark Equipment Company DBA Bobcat Company and Doosan Infracore
- Approve Renewal of Agreements with:
  - See appendix A
- Approve eziQC Renewal of Agreements with:
  - See appendix B

Motion carried.

Ms. Hoemberg gave an in-service on what her position as the Travel and Logistics Specialist entails.

Mr. Jessop reviewed the RMPEC minutes from May 6, 2015 and gave an update on Education Minnesota and the Public Employees Insurance Plan.

Ms. Nagel moved, seconded by Ms. Seelen to approve the RMPEC minutes from May 6, 2015. Motion carried.

Mr. Drange gave an update of Regional Programs including broadband and Education Innovation Funding.

Mr. Schwartz gave an update on the National Coalition of Cooperative Purchasing and the NIGP accreditation process.

Ms. Seelen moved, seconded by Mr. Poston to approve the Professional Services Agreement with Wertz York Capital Management Group. Motion carried.

Ms. Neprud moved, seconded by Mr. Poston to approve the Consulting Agreement with Government Sourcing Solutions. Motion carried.

Mr. Hajek gave an update of the upcoming H2O Vendor meeting.

Mr. Weber left the meeting.

Ms. Neprud moved, seconded by Ms. Seelen to adjust the organizational incentive bonus language to reflect a pro-rated incentive dollar amount for employees that have a start date prior to January 1<sup>st</sup>, to replace the current language that states employees must be employed for the full fiscal year to potentially qualify for the incentive model. Motion carried.

Ms. Seelen moved, seconded by Mr. Poston to approve a 2% COLA on the salary schedule. Motion carried.

Mr. Veronen moved, seconded by Ms. Nagel to approve an increase in the annual 403B match to \$1500 per person. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to approve a Hay system adjustment for the Director of Regional Services from a grade 20 to grade 21 and the Director of Administration from a grade 18 to a grade 21. Motion carried.

Ms. Neprud moved, seconded by Mr. Poston to approve the vacation language revisions as presented. Motion carried.

Dr. Coauette gave an update on the facility expansion project.

Ms. Neprud moved, seconded by Ms. Nagel to approve the SFY 2016 Application for Special Education Funds Statement of Assurances. Motion carried.

Ms. Nagel moved, seconded by Ms. Seelen to accept the resignation of Meg Litts, Education Consultant/DAC effective May 29, 2015 and open position. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to accept the resignation of Hannah Wieshalla, Contract Manager II effective May 29, 2015 and open position. Motion carried.

Mr. Poston moved, seconded by Ms. Seelen to approve hiring Paul Anderson, Business and Relationship Development, effective June 1, 2015 and open Contract Manager II position. Motion carried.

Mr. Poston moved, seconded by Mr. Veronen to approve hiring Aprile Lack, Administrative Specialist/Travel effective April 27, 2015 and open Part Time Receptionist position. Motion carried.

Mr. Poston moved, seconded by Ms. Seelen to approve the position descriptions and open the Legislative Advocate and Administrative Specialist; Legal positions. Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coauette reported on MSC and the Open Meeting Law.

Ms. Neprud gave a report on the Teachers of Excellence Banquet.

Ms. Seelen moved, seconded by Ms. Neprud to adjourn the meeting at 7:49 p.m. Motion carried.

## Appendix A

### CONTRACT RENEWALS

Diamond Drugs, Inc.	011713-DDI
PlayPower Inc.	022113-LTS
AlertSense, Inc.	031913-MSU
Neopost USA, Inc.	043012-NPI
Payless ShoeSource	061815-PSS
Syntech Systems, Inc.	051613-SYS
Wastequip, LLC	060612-WQI
Mannington Commercial, Inc.	060613-MMI
<b>5th year renewals</b>	
ThyssenKrupp Elevator	102111-TKE

## Appendix B

<b>eziQC RENEWALS</b>	
<b>North American Roofing</b>	RCMI01A-042313-NAR
<b>North American Roofing</b>	RCSC01A-042313-NAR
<b>North American Roofing</b>	RCTN01A-042313-NAR
<b>North American Roofing</b>	RCNC01A-042313-NAR
<b>North American Roofing</b>	RCMN01A-042313-NAR
<b>North American Roofing</b>	RCWI01A-042313-NAR
<b>North American Roofing</b>	RCIA01A-042313-NAR
<b>North American Roofing</b>	RCKY01A-042313-NAR
<b>North American Roofing</b>	RCIL01A-042313-NAR
<b>North American Roofing</b>	RCCO01A-042313-NAR
<b>North American Roofing</b>	RCIN01A-042313-NAR
<b>F.H. Paschen, S.N. Nielsen &amp; Associates, LLC</b>	IN02-032911-FHP
<b>F.H. Paschen, S.N. Nielsen &amp; Associates, LLC</b>	IN04-032911-FHP
<b>St. Louis Design and Construction</b>	IN01-032911-SLD
<b>St. Louis Design and Construction</b>	IN03-032911-SLD
<b>St. Louis Design and Construction</b>	MO01-052113-SLD
<b>EnviroWaste Services Group, Inc.</b>	FL-MDCNG01-052014-EWS
<b>EnviroWaste Services Group, Inc.</b>	FL-MDCSG02-052014-EWS
<b>FHP Tectonics Corp.</b>	FL-MDCNG01-052014-FTC
<b>FHP Tectonics Corp.</b>	FL-MDCSG02-052014-FTC
<b>Solares Electrical Services, Inc.</b>	FL-MDCAE04-052014-SES
<b>Metro Express, Inc.</b>	FL-MDCAU06-052014-MEI
<b>J.P. Moran, Inc.</b>	FL-MDCAE04-052014-JPM
<b>HITT Contracting, Inc.</b>	SC03-052113-HCI
<b>HITT Contracting, Inc.</b>	SC05-052113-HCI
<b>HITT Contracting, Inc.</b>	SC06-052113-HCI
<b>HITT Contracting, Inc.</b>	SC07-052113-HCI
<b>HITT Contracting, Inc.</b>	SC10-052113-HCI
<b>HITT Contracting, Inc.</b>	SC13-052113-HCI
<b>HITT Contracting, Inc.</b>	SC14-052113-HCI
<b>LESCO Restorations, Inc.</b>	SC01-052113-LRI
<b>LESCO Restorations, Inc.</b>	SC02-052113-LRI
<b>LESCO Restorations, Inc.</b>	SC08-052113-LRI
<b>LESCO Restorations, Inc.</b>	SC09-052113-LRI
<b>Johnson-Laux Construction, LLC</b>	SC04-052113-JLC
<b>Johnson-Laux Construction, LLC</b>	SC11-052113-JLC
<b>The Wilson Group</b>	MO01-052113-TWG
<b>Kellogg Brown &amp; Root</b>	MO01-052113-KBR
<b>Staples Construction Company</b>	CA01-B2-052113-SCC
<b>Sorensen Gross Construction</b>	MI01A-G-052113-SGC
<b>Sorensen Gross Construction</b>	MI02B-G-052113-SGC
<b>Sorensen Gross Construction</b>	MI03A-G-052113-SGC

<b>Allied Building Service Company of Detroit, Inc.</b>	MI01B-G-052113-ABS
<b>Allied Building Service Company of Detroit, Inc.</b>	MI01A-M-052113-ABS
<b>Allied Building Service Company of Detroit, Inc.</b>	MI01A-E-052113-ABS
<b>Allied Building Service Company of Detroit, Inc.</b>	MI02A-G-052113-ABS
<b>Allied Building Service Company of Detroit, Inc.</b>	MI02A-M-052113-ABS
<b>Allied Building Service Company of Detroit, Inc.</b>	MI02A-E-052113-ABS
<b>Tiller Constructors</b>	CA-RS01-031814-TCC
<b>North Star Construction &amp; Engineering</b>	CA02-B1-052113-NSC
<b>North Star Construction &amp; Engineering</b>	CA01-B1-052113-NSC
<b>Wesfield Construction Co., Inc.</b>	NH01-052113-WCC
<b>Wesfield Construction Co., Inc.</b>	NH02-052113-WCC
<b>Wesfield Construction Co., Inc.</b>	VT01-052113-WCC
<b>Wesfield Construction Co., Inc.</b>	VT02-052113-WCC